S13T6 Meeting Minutes

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| **Location:** ACEB | **Date:** 2021-10-03 | 3:00 P.M - 4:30 P.M |

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| **Present** | Patrick, Grace, Jason, Madeleine, Nikhil |
| **Regrets** | n/a |
| **Absent** | Muskan Bhatia |

# Agenda

1. Discuss each member’s designated researched information assigned from last week’s meeting
2. Finalize materials required and two main design concepts (projected and backup) for presentation on Thursday
3. Work on presentation slides components collectively
4. Make agenda for Tuesday’s meeting before presentation

## Report on Open Action Items

* Each member has discussed their information researched for potential materials needed, design, and factors which may affect the structure of the design.

## Current Business

* The group has decided to stay away from previous ideas with more complex mechanisms and try to strive for a design which is simpler.
* The group has confirmed that the experiment materials used will be coke and mentos for the reaction.

## Next Scheduled Meeting

October 5th 3:30

# Action Items

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| --- | --- | --- | --- | --- |
| **Action Item** | **Responsible** | **Assigned** | **Due** | **Status (date complete)** |
| Brainstorm and sketch new simple design concepts | Grace  Nikhil | October 3 | October 5 |  |
| Fill out slide show information and create script/talking points for slides | Maddie  Patrick | October 3 | October 5 |  |
| Research general information around design concepts | Jason | October 3 | October 5 |  |

*Note: Entries should stay in the table until completed. Copy incomplete action items from the pre*